

Retention Committee
September 8, 2017
10-11 a.m.
TTC 4380

1. Call to order
2. Introductions including your role at KVCC
3. Approval of meeting minutes of August 7, 2017
4. SSI area response updates
5. Information Technology update
6. Institutional Research update
7. Strategy Committee updates *I would be interested in attending meetings that pertain to these areas*
 - a. Mandatory orientation *Do we know # of students with holds this semester due to non-completion?*
 - b. FYE *Who is currently mandated? Fall Enrollment #s and # of sections, Is this an increase from last fall? Are we currently tracking FYE completers through degree completion and/or transfer at the individual level?*
 - c. CRM
 - d. Guided Pathways
 - e. Mandatory career advising
 - f. Academic probation
8. Director of Retention and Completion update
 - a. *Target Populations/Data Requests*
 - b. *Asset Map (1. Info gathering from each department, clearly define roles 2. Distribute college-wide to advance referral process 3. Use to design support roadmaps for defined groups of students (e.g. Pell eligible, first-generation, developmental math students go through roadmap X)*
9. Meeting schedule
10. Enrollment report – retention data
11. Other
 - a. *Defining our Goal: What is student success? Is our goal to retain students through completion or would we call a student that transfers after one year, one semester, etc. successful?*

- b. SRP – Removed, decision to no longer use Noel Levitz data. What is capable internally to get the same results/predictors of success and early warning indicators? How can we utilize these predictors to proactively provide support/intervention?
- c. What should be added to next month's agenda? What data would be helpful for us to see?

Retention Committee Minutes
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10-11 a.m., TTC 4380

Present: J. Abbott, E. Bast, B. Bates, E. Bell, D. Bertch, L. Cosby, A. Cederberg, K. Digby, E. Dominianni, C. Dunten, C. Gearig, S. Hubbell, K. Johnson, D. McCurdy, D. Mondoux, C. Olson, E. Pauken, T. Quada, C. Schauer, T. Welsh

Absent: M. Adams, M. Collins, L. Cool, C. Ross, C. Stroven

1. Call to order
2. Each member of the committee introduced themselves, including their role at KVCC
3. Approval of meeting minutes of August 7, 2017
4. SSI area response updates – Wellness Center fee waiver has been well marketed and positively received as “We heard you!” Based upon recommendations of Noel-Levitz it is time to revisit surveying students’ satisfaction (to be done every 2 years). We no longer contract with NL to use the SSI. Do we want to create our own? Do we want to pursue this at this time?
5. Information Technology update
 - TargetX – started data mapping and salesforce training. Schools App start testing next week
 - DegreeWorks – upgrade complete and additional training will be scheduled
 - Class cancellation – implementing notifications to students via email to Valley account, text message to log in to Valley account noting there is information waiting for them, private email notification. Must follow FERPA guidelines.
6. Institutional Research update
 - Weekly enrollment report – enrollment is up, but we are not through drop and adds yet
 - Discussed the concern of using SAT as placement in math.
7. Strategy Committee updates
 - a. Mandatory orientation – In favor of mandatory orientation. Students who did not attend will be notified and a hold will be placed on their account.
 - b. FYE – Fall enrollment quadrupled. Currently at 237. Year ending July 2017 average GPA 2.85 and average credit hours earned 17.4.
 - c. Guided Pathways
 - Deans and Department Chairs are discussing the next set of priorities for program mapping/development. Mapping efforts across all divisions of the college are ongoing.
 - Dean and Laura will be attending a meeting in Lansing to learn about new opportunities to engage with community colleges implementing Guided Pathways around the State. The focus of state-wide efforts is shifting to student advising and counseling.
 - -The Guided Pathways Steering Committee will be meeting soon to discuss planning, implementation, and metrics.

- d. Academic probation – One of the top six priorities recommended by Noel Levitz was to develop and Academic Probation Policy. A committee was convened and a policy developed. Policy shared with key stakeholders and groups and was to be implemented summer 2017. Due to competing priorities, implementation now scheduled for summer 2018. During planning with the Academic Probation Policy Implementation Committee, the impact on international students was discussed. The commit has been reconvened to further discuss and address the impact on the current policy on international students. The policy was distributed.
8. Director of Retention and Completion update – an Asset Map Survey was distributed and briefly discussed.
9. Meeting schedule – the meetings will remain the second Friday of the month. 4380 has been reserved for the meetings through June, with the exception of April 13 which will be in 5740.
10. Enrollment report – Enrollment is down 1½% overall
11. Other
 - Super Tuesday – B. Bates gave kudos to all those who helped
 - Cougar Completion Grant – A. Cederberg shared we have awarded: \$34,568 in Cougar Grant to 70 students in the 2016-2017 award year. We have also awarded \$81,306 for 106 students in the 2017-2018 award year.

Next meeting: October 13, 2017, 10 a.m., TTC 4380